

**SUBCHAPTER C : COMMISSION ADMINISTRATION OF THE OSSF
PROGRAM IN AREAS WHERE NO LOCAL ADMINISTRATION EXISTS**

§285.20. Application Requirements General.

Procedures for obtaining an agency permit include:

(1) Application for OSSF permits shall be made to the appropriate agency regional office. Application for a permit shall be made on a standard form provided by the executive director and must include the appropriate planning material in accordance with §285.5 of this title (relating to Submittal Requirements for Planning Materials). Any OSSF for a single residence located on a land tract that is ten acres or larger in which the sewage disposal line is not closer than one-hundred feet of the property line is not required to submit an application for authorization.

(2) Upon receipt of a complete application, the appropriate fee in accordance with this subchapter and a positive site evaluation performed by a certified site evaluator, the regional office shall issue an authorization to construct.

(3) An authorization to construct, if granted, will be valid for one calendar year from the date of application. Should a construction inspection not be requested during this one-year period, the application for authorization shall be rendered invalid. Fees for reapplication shall be the fee in effect on the date of reapplication.

(4) Upon approval of the OSSF planning materials and construction inspection, the regional office shall issue a license to operate the OSSF with a unique identification number.

(5) The permit will be issued in the name of the owner of the OSSF. Permits shall be transferred to the new owner automatically upon legal sale of the OSSF. The transfer of an OSSF permit under this section shall occur upon actual transfer of the property on which the OSSF is located unless the ownership of the OSSF has been severed from the property.

(6) A reinspection shall be required if the OSSF failed to pass the construction inspection. The installer shall pay the appropriate reinspection fee in accordance with §285.21 of this title (relating to Fees).

Adopted January 20, 1997

Effective February 5, 1997

§285.21. Fees.

(a) Application fees. The application fee for an OSSF permit is:

(1) \$200 for a single family dwelling OSSF; or

(2) \$400 for other types of OSSFs. The fee is payable upon application from the owner/agent to the Texas Natural Resource Conservation Commission for an OSSF permit. This fee shall be

submitted to the appropriate agency regional office. Money orders or personal checks only, payable to the Texas Natural Resource Conservation Commission, shall be accepted. All applications shall expire one year from the date of the original application. No refunds of any amount shall be granted.

(b) Reinspection fee. A reinspection fee shall be equal to one half of the permit application fee required at the time of application and shall be assessed to the installer of record each time a reinspection is required.

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